NIH CLOSEOUT - Final Invention Statement (FIS)
Submitting Your Final Invention Statement (FIS) in Commons

A Final Invention Statement is required for all awards except Training grants, Fellowships, and certain other programs—e.g., activity codes C06, R13, R25, S10. It should include all inventions which were conceived or first actually reduced to practice during the course of work under the grant or award, from the original effective date of support through the date of completion or termination.

Initiating your Final Invention Statement in Commons

- Log into Commons (https://commons.era.nih.gov/) using your ERA Commons ID
- Click on "List of Applications/Grants", select the applicable grant and click the "Requires Closeout" link
- From the Closeout Screen click "Process Final Invention Statement"

Closeout Submission Requirement	Instruction	Status	Result of Actions	Date	Action
FFR / FSR	For FFR / FSR submission, you must have the Commons FSR role	Not Started			Create New
Final Progress Report	Only the SO or the PI of the Grant may process the Final Progress Report	Not Received			Process Final Progress Report
Final Invention Statement	For Submission, Final Invention Statement requires verification by the Signing Official of the Institution	Not Received			Process Final Invention Statement

Back

Editing/Completing your Final Invention Statement in Commons:
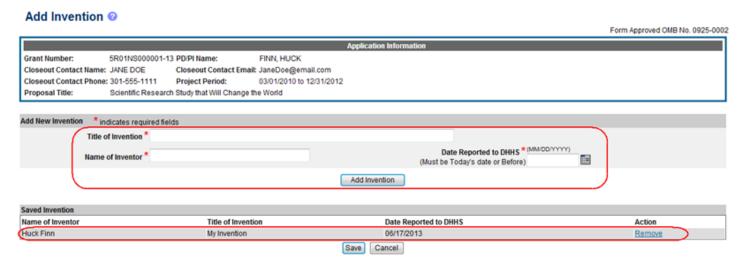
If you have no inventions to report:

- Select "No" if there are no inventions to report

Submit Final Invention Statement

Form Approved OMB No. 0925-0002

Application Information	
Grant Number: 5R01NS000001-13	PD/PI Name: FINN, HUCK
Closeout Contact Name: JANE DOE	Closeout Contact Email: JaneDoe@email.com
Closeout Contact Phone: 301-555-1111	Project Period: 03/01/2010 to 12/31/2012
Proposal Title: Scientific Research Study that Will Change the World	

Yes No Cancel

If you have inventions to report:

- Select "Yes" if there are inventions to report. If you select "yes", an additional screen will be displayed allowing you to add all necessary inventions. Once all are added, please hit "Save"
- Contact your OTL associate if you need help retrieving the data needed to complete this

Add Invention

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Add New Invention * indicates required fields

Title of Invention *

Name of Inventor *

Date Reported to DHHS * (MM/DD/YYYY)
(Must be Today's date or Before)

Add Invention

Saved Invention

Name of Inventor	Title of Invention	Date Reported to DHHS	Action
Huck Finn	My Invention	06/17/2013	Remove

Save Cancel

Once you have completed the invention report, please notify your RPM as the RPM is responsible for the final submission to NIH.